



# Certification for Ed-Fi Only Reporting Region 4 Business Conference

Marilynn Loehr

State MARSS Administrator

- Comparison Report
- MARSS WES Edits – when do we run them?
- What MARSS local reports to compare between MARSS A/B and MARSS Ed-Fi?
  - Fall
  - End of Year
- MDE Timelines
- MDE Verification
- Uploading files to MDE
- Certification Document

# Comparison Report

Run a Comparison Report at least every MARSS submission deadline, also sync Ed-Fi data

The more you work on the “issues/discrepancies” each submission the less errors you will have when verifying your MARSS-Ed-Fi data to your MARSS A/B data.

# MARSS Timelines

MARSS timelines will not be different than they are now.

Districts/charter schools are expected to meet all MARSS timelines.

Timelines are posted to the MDE website at: [Timelines \(mn.gov\)](#)

Timelines for FY 2023-24 have been posted.

Currently working on getting the Timelines for 2024-25 approved for posting.

# Running the MARSS WES Edit When Running both MARSS A/B Files and MARSS Ed-Fi Data

- The MARSS WES can be run at anytime using the MARSS A/B files and the MARSS Ed-Fi synced data
- Repeat process until your ready to upload the MARSS A/B files

## Steps

1. Anytime you sync your Ed-Fi data you should create new A/B files so your Ed-Fi comparison report will be up to date. And anytime you create new A/B files you should sync your Ed-Fi data.
2. Sync Ed-Fi
3. Run the MARSS A/B files through the MARSS WES upload data to MDE
4. Verify comparison report
5. Make corrections as needed
6. Compare local MARSS WES reports from Ed-Fi edit to the A/B edit local reports in MARSS.
7. In order to compare your A/B local reports and Ed-Fi local reports. Run your synced Ed-Fi data first. Print or PDF the local reports you want to verify. Refer to slide 8 and 9 for a list of reports we suggest you verify.
8. Run your A/B files through the MARSS WES, print or PDF the same local reports as you did for the Ed-Fi data.
9. Local reports in the data secure system will have the data source in the title area. Local reports in the MARSS WES will not have the data source, you would want to name these reports to reflect A/B or Ed-Fi reports.

# Running the MARSS WES Edit When Running both MARSS A/B Files and MARSS Ed-Fi Data

**MARSS ERROR/WARNING REPORT**  
Using EOY Data  
2023-2024 School Year  
Report from ED-FI

District 00  
School 016 Cc

District High

Edited: 03/20/2024

**MARSS ERROR/WARNING REPORT**  
Using Fall Data  
2023-2024 School Year  
Report from MARSS AB FILES

Edited: 01/03/2024

| Student Name | Local Use Data | MARSS Number | Begin Date | End Date   | Stat | Student Name  | Local Use Data | MARSS Number | Begin Date | End Date   | Data Item and Value in Question | #   | Error/Warning Message                               |
|--------------|----------------|--------------|------------|------------|------|---------------|----------------|--------------|------------|------------|---------------------------------|-----|---|
|              |                |              | 09/05/2023 | 09/05/2023 | Stat | District 0883 |                |              |            |            |                                 |     |   |
|              |                |              | 09/05/2023 | 09/05/2023 | Age  | School 001 I  |                |              |            |            |                                 |     |   |
|              |                |              | 09/05/2023 | 01/17/2024 | Age  | Grade 09      |                |              |            |            |                                 |     |   |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | *** E         |                |              |            |            |                                 |     | *** 2429 GREENBRIAR LN BUFFALO                      |
|              |                |              | 09/05/2023 | 09/29/2023 | Age  | *** E         |                |              |            |            |                                 |     | N   |
|              |                |              | 10/02/2023 | 06/06/2024 | Age  | **            |                |              |            |            |                                 |     | *** 605 FIR ST E BUFFALO                            |
|              |                |              | 01/04/2024 | 02/05/2024 | Age  | M             |                |              | 09/06/2023 | 06/07/2024 | EL                              | 374 | EL = Y but exit criteria met                        |
|              |                |              | 09/21/2023 | 01/03/2024 | Age  | He            |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 10/26/2023 | 12/08/2023 | Stat | Eli           |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 09/05/2023 | 12/22/2023 | Stat | Hypr          |                |              | 09/06/2023 | 06/07/2024 | Er                              | 364 | ** May be FREE eligible via Direct Certification    |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | *** I         |                |              | 10/23/2023 | 06/12/2024 | **                              | 326 | ** CD* Date overlap between districts               |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | *** I         |                |              |            |            |                                 |     | *** Other District 4017-07-018 Grade 10 as of 12/22 |
|              |                |              | 09/07/2023 | 01/24/2024 | Age  | Binif         |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 09/07/2023 | 06/06/2024 | Age  | Soeb          |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 10/24/2023 | 06/06/2024 | Age  | Mors          |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 09/22/2023 | 06/06/2024 | Age  | Hunt          |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 09/05/2023 | 09/21/2023 | Age  | ***           |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 200 | ** Grade may not be appropriate for age             |
|              |                |              | 09/22/2023 | 06/06/2024 | Age  | Ashj          |                |              | 09/06/2023 | 06/07/2024 | Aj                              | 364 | ** May be FREE eligible via Direct Certification    |
|              |                |              | 09/05/2023 | 10/05/2023 | Age  | Eluf          |                |              | 09/06/2023 | 06/07/2024 | Er                              |     |   |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | four          |                |              | 09/06/2023 | 06/07/2024 | Bb                              | 326 | ** CD* Date overlap between districts               |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | ***           |                |              | 09/05/2023 | 06/12/2024 | **                              |     | *** Other District 4017-07-018 Grade 10 as of 12/22 |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | Crut          |                |              | 09/06/2023 | 12/16/2023 | Er                              | 326 | ** CD* Date overlap between districts               |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | ***           |                |              | 12/12/2023 | 06/06/2024 | **                              |     | *** Other District 0279-01-092 Grade 10 as of 01/02 |
|              |                |              | 09/05/2023 | 06/06/2024 | Age  | Crut          |                |              | 09/06/2023 | 12/16/2023 | Bb                              | 326 | ** CD* Date overlap between districts               |

Local reports in the data secure system will have the data source in the title area. Local reports in the MARSS WES will not have the data source, you would want to name these reports to reflect A/B or Ed-Fi reports.

You should no longer be viewing the MARSS local report MARSS\_08 from the MARSS WES. You should now be pulling this report from the data center MARSS local reports.

# Running the MARSS WES Edit When Running both MARSS A/B Files and MARSS Ed-Fi Data-1

- During dual submission you will only upload the MARSS A/B files.
- Do not upload MARSS Ed-Fi data unless you have certified to submit via Ed-Fi only.
- Once you become Ed-Fi Only:
  - Sync your Ed-Fi data
  - Run the Ed-Fi data through the MARSS WES
  - If you have errors you will need to fix the data in your SIS and sync the Ed-Fi data again and run it through the MARSS WES.
  - If error free click on the Upload button to send files to MDE for funding purposes.
  - If you don't run the Ed-Fi data through the MARSS WES you will not be able to upload the data for funding purposes.

# Running the MARSS WES Edit When Running both MARSS A/B Files and MARSS Ed-Fi Data-1



User Name: Marillynnl  
District: District  
Role: Admin  
Cycle: End-of-Year - 2024

#### Get Started

Announcements  
Introduction  
Select Cycle  
Select District

#### Edit Process

Combine/Run Edit  
Edit Status

#### Reports

Local Reports  
Statewide Reports  
Download A & B Files

#### Run Edit using Ed-Fi Data

Run Edit using Ed-Fi Data

SYSTEM STATUS: Edits Waiting = 1 / Edits Completed = 73 / Average edit time = 12 seconds  
Revision: 4311

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# Running the MARSS WES Edit When Running both MARSS A/B Files and MARSS Ed-Fi Data-1

**User Name:** Marilynnl  
**District:** District  
**Role:** Admin  
**Cycle:** End-of-Year - 2024

## Get Started

Announcements  
Introduction  
Select Cycle  
Select District

## Edit Process

Combine/Run Edit  
Edit Status

## Reports

Local Reports  
Statewide Reports  
Download A & B Files

## Run Edit using Ed-Fi Data

Please select 'Run Edit' to use your EdFi data to start an Edit.

Back

Run Edit

# MARSS WES Ed-Fi Only

[Logoff](#)

**MWES**

**Edit Status**

Run Edit Status: (888471) COMPLETED Data Source: Ed-Fi  
Start time: August 23, 2021 9:18:55 AM CDT End time: August 23, 2021 9:19:00 AM CDT

**Current Edit Record and Error Summary completed on August 23, 2021 9:19:00 AM CDT**

| Description           | Number of Records | Number of Warnings | Number of Errors | Error Percent |
|-----------------------|-------------------|--------------------|------------------|---------------|
| School                | 16                | 7                  | 0                | 0.0           |
| Students              | 1371              | 53                 | 14               | 1.0           |
| Unduplicated Students | 1307              | -                  | 1                | 0.1           |

[View Message Summary](#)

**District Submission (Upload your data to MDE)**

Click on "Upload" to submit District wide School and Student data to MDE. The edit will run again for final confirmation.  
You must upload before midnight for this edit to succeed. Otherwise you will need to rerun the edit again before uploading.

**Summary of previously submitted district-wide data accepted by MDE on July 28, 2021 12:10:20 PM CDT**

| Description           | Number of Records | Number of Warnings | Number of Errors | Error Percent |
|-----------------------|-------------------|--------------------|------------------|---------------|
| School                | 16                | 8                  | 0                | 0.0           |
| Students              | 1370              | 39                 | 1                | 0.1           |
| Unduplicated Students | 1306              | -                  | 1                | 0.1           |

Ed-Fi data syncs will still need to be edited using the MARSS WES to meet the MARSS reporting timelines.

Without a MARSS WES edit and upload it will be as if no data was submitted to MDE. **No funding would be calculated for the district.**

Even though districts and charters can sync their data via Ed-Fi from the SIS daily, the "upload" option is what flags MDE school finance as the data being 'ready to be used for finance purposes'.

# Local Reports to Compare Between MARSS A/B and MARSS Ed-Fi Data for FALL

- Fall Reports

- MARSS\_01 – Fall Enrolment – Secure Data Center
- MARSS\_02 – Child Count – Secure Data Center
- MARSS\_03 – Non-Resident – Secure Data Center
- MARSS-07 – Summary for Special Education – Secure Data Center
- MARSS\_08 – Local Error Report – Secure Data Center
- MARSS\_12 – Compensatory Revenue – Secure Data Center
- MARSS\_17 – Individual Student Record – Secure Data Center
- MARSS\_19 – Tuition Billing – Report in Secure Data Center
- MARSS\_22 – Calendar – Title I Data – Secure Data Center
- MARSS\_23 – Special Education December 1 count – MARSS WES
- MARSS\_24 All Students – MARSS WES
- MARSS\_66 – American Indian Roster – MARSS WES

- Option Reports to Compare

- MARSS\_04 – Summary by Status End Code – Report in Secure Data Center
- MARSS\_06 – Summary by State Aid Category – Report in Secure Data Center
- MARSS\_09 – Summary by Home Primary Language – Report in Secure Data Center
- MARSS\_10 – Summary by Last location of Attendance – Report in Secure Data Center
- MARSS\_15 – District ADM by Served by District – MARSS WES
- MARSS\_15 – District ADM by Served by School – MARSS WES

# Local Reports to Compare Between MARSS A/B and MARSS Ed-Fi Data for End of Year

## • End of Year Reports

- MARSS\_03 – Non-Resident – Secure Data Center
- MARSS-07 – Summary for Special Education – Secure Data Center
- MARSS\_08 – Local Error Report – Secure Data Center
- MARSS\_11 – List of Graduates MARSS\_18 Title I School Data – MARSS WES
- MARSS\_13 – PSEO Students MARSS\_18 Title I School Data – MARSS WES
- MARSS\_15 – District ADM by Served by District – MARSS WES
- MARSS\_15 – District ADM by Served by School – MARSS WES
- MARSS\_17 – Individual Student Record – Secure Data Center
- MARSS\_18 Title I School Data – MARSS WES
- MARSS\_19 – Tuition Billing MARSS\_18 Title I School Data
- MARSS\_20 Transportation Totals District and School
- MARSS\_22 – Calendar – Title I Data District and School
- MARSS\_23 – All Special Education Students – MARSS WES
- MARSS\_24 All Students – MARSS WES
- MARSS\_50 – Opt Out – MARSS WES
- MARSS\_51 Homeless Federal Count – MARSS WES

## Optional Reports to Compare

- MARSS\_04 – Summary by Status End Code – Secure Data Center
- MARSS\_06 – Summary by State Aid Category – Secure Data Center
- MARSS\_09 – Summary by Home Primary Language – Secure Data Center
- MARSS\_10 – Summary by Last location of Attendance – Secure Data Center

# Several Examples of the MARSS Reports

- These are not all of the reports we suggest to verify refer to prior screens 8 and 9 for a full list of reports.
  - MARSS\_03 Local Non-Resident Report
  - MARSS\_07 Special Education Summary
  - MARSS\_08 Local Error Report
  - MARSS\_11 List of Graduates

# Local Non-Resident Student Report

- List of all nonresident students reported.
- Students with multiple enrollment records will have multiple records on this report.
- Categories include:
  - Enrollment Option Students (SAC 01, 03, 04, 11, 51)
  - Tuition Students (SAC 03, 05, 19, 27)
  - Ineligible Nonresident Students (SAC 15, 20, 21)
  - Tribal Contract/Grant (SAC 34, 35)
  - Shared Time (SAC 16, 17, 18)
  - Private Contract (SAC 26)
  - Other State or Minnesota Nonpublic (14, 28, 52)
  - Other (SAC 41-45, 46)

**MARSS NONRESIDENT REPORT**  
USING EOY DATA  
2016-2017 SCHOOL YEAR

Page 1 of 11  
Edited 4/28/2017 9:37:55AM  
Printed 4/28/2017 10:50:35AM

Serving District: [REDACTED] DISTRICT  
Resident District: [REDACTED] School District

Information contained in this report must be treated as private data on students.

----- Applied ADM/WADM -----

| State Reporting Number | Sch Num | School Name | Grade | Aid Cat | Special | Ins Days | % Enr | Att Days | Mbr Days | Regular Max of 1.0 ADM WADM | Extended Max of 2.0 ADM WADM | Begin Date | End Date   | Status End |    |
|------------------------|---------|-------------|-------|---------|---------|----------|-------|----------|----------|-----------------------------|------------------------------|------------|------------|------------|----|
|                        | 730     |             | 04    | 03      | 1-00-00 | 172      | 999   | 108.3    | 137      | 0.15                        | 0.15                         | 06/22/2016 | 08/04/2016 | 20         |    |
|                        | 668     |             | 05    | 01      | 4-02-02 | 172      | 100   | 129.0    | 140      | 0.81                        | 0.81                         | 10/25/2016 | 06/08/2017 | 40         |    |
|                        | 668     |             | 05    | 01      | 4-03-02 | 172      | 100   | 16.0     | 17       | 0.10                        | 0.10                         | 09/27/2016 | 10/24/2016 | 50         |    |
|                        | 086     |             | 06    | 11      | 1-00-00 | 172      | 100   | 90.7     | 109      | 0.63                        | 0.63                         | 12/12/2016 | 06/08/2017 | 40         |    |
|                        | 088     |             | 00    | 01      | 4-01-10 | 172      | 100   | 163.3    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 088     |             | 02    | 01      | 4-01-07 | 170      | 100   | 165.4    | 170      | 1.00                        | 1.20                         | 09/06/2016 | 06/06/2017 | 08         |    |
|                        | 775     |             | 04    | 03      | 1-00-00 | 172      | 999   | 60.0     | 80       | 0.09                        | 0.09                         | 07/05/2016 | 07/28/2016 | 02         |    |
|                        | 088     |             | 02    | 01      | 1-00-00 | 170      | 100   | 167.5    | 170      | 1.00                        | 1.20                         | 09/06/2016 | 06/06/2017 | 08         |    |
|                        | 088     |             | 09    | 11      | 1-00-00 | 172      | 100   | 84.0     | 85       | 0.49                        | 0.59                         | 09/06/2016 | 01/20/2017 | 99         |    |
|                        | 088     |             | 01    | 11      | 1-00-00 | 172      | 100   | 72.6     | 85       | 0.49                        | 0.59                         | 09/06/2016 | 01/20/2017 | 99         |    |
|                        | 681     |             | 02L   | 11      | 1-00-00 | 172      | 100   | 82.0     | 85       | 0.49                        | 0.49                         | 09/06/2016 | 01/20/2017 | 99         |    |
|                        | 702     |             | 12    | 03      | 1-00-00 | 172      | 999   | 41.0     | 189      | 0.18                        | 0.22                         | 09/06/2016 | 10/27/2016 | 20         |    |
|                        | 703     |             | 12    | 03      | 1-00-00 | 172      | 999   | 12.0     | 42       | 0.04                        | 0.05                         | 06/14/2016 | 06/28/2016 | 02         |    |
|                        | 033     |             | 08    | 01      | 1-00-00 | 172      | 100   | 168.1    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 733     |             | 08    | 03      | 1-00-00 | 172      | 999   | 1.0      | 1        | 0.00                        | 0.00                         | 11/30/2016 | 11/30/2016 | 99         |    |
|                        | 033     |             | 06    | 01      | 1-00-00 | 172      | 100   | 169.4    | 172      | 1.00                        | 1.00                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 675     |             | 02    | 11      | 1-00-00 | 172      | 100   | 126.0    | 133      | 0.77                        | 0.77                         | 11/03/2016 | 06/08/2017 | 40         |    |
|                        | 775     |             | 02    | 03      | 1-00-00 | 172      | 999   | 11.7     | 14       | 0.00                        | 0.00                         | 11/10/2016 | 12/15/2016 | 99         |    |
|                        | 088     |             | 01    | 01      | 4-03-07 | 172      | 100   | 13.7     | 20       | 0.12                        | 0.14                         | 09/06/2016 | 10/03/2016 | 99         |    |
|                        | 088     |             | 01    | 11      | 4-03-07 | 172      | 100   | 14.8     | 17       | 0.10                        | 0.12                         | 10/11/2016 | 11/04/2016 | 99         |    |
|                        | 086     |             | 08    | 11      | 1-00-00 | 172      | 100   | 113.8    | 121      | 0.70                        | 0.84                         | 00/00/2000 | 11/21/2016 | 06/08/2017 | 40 |
|                        | 033     |             | 07    | 11      | 1-00-00 | 172      | 100   | 150.9    | 168      | 0.98                        | 1.18                         | 09/12/2016 | 06/08/2017 | 40         |    |
|                        | 733     |             | 07    | 03      | 1-00-00 | 172      | 999   | 8.2      | 21       | 0.00                        | 0.00                         | 10/05/2016 | 11/30/2016 | 99         |    |
|                        | 088     |             | 01    | 01      | 1-00-00 | 172      | 100   | 137.5    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 703     |             | 11    | 03      | 1-00-00 | 172      | 999   | 13.0     | 64       | 0.00                        | 0.00                         | 01/11/2017 | 03/01/2017 | 02         |    |
|                        | 086     |             | 07    | 01      | 1-00-00 | 172      | 100   | 164.8    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 088     |             | 00    | 01      | 1-00-00 | 172      | 100   | 166.0    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 034     |             | 07    | 01      | 4-01-10 | 172      | 100   | 152.7    | 172      | 1.00                        | 1.20                         | 09/06/2016 | 06/08/2017 | 40         |    |
|                        | 734     |             | 07    | 03      | 4-01-10 | 172      | 999   | 11.9     | 31       | 0.00                        | 0.00                         | 10/04/2016 | 12/20/2016 | 99         |    |
|                        | 086     |             | 07    | 01      | 1-00-00 | 172      | 100   | 104.6    | 106      | 0.62                        | 0.74                         | 12/15/2016 | 06/08/2017 | 40         |    |

This report represents data at a preliminary stage and will differ from the state's final verification report.  
The minimum guaranteed ADM or maximum allowed ADM for special groups of students may vary if additional records are reported.  
Any records with local errors are excluded from this report and records with local or statewide errors will be excluded from the state's final verification report.

Mars03\_NonResident

# MARSS 07 Special Education Summary

## MARSS EDIT SUMMARY REPORT - Special Education

District : 02 [ ] SCHOOL DIST. USING EOY DATA Page 1 of 1  
 School: 000 All Schools 2018-2019 SCHOOL YEAR Edited : 2/6/2019 8:10:12AM  
 Grade: All Grades District Level of Detail Printed: 2/7/2019 12:00:51PM

| MARSS DATA ITEMS AND VALUES                            | TOTAL MALE | TOTAL FEMALE | STUDENT TOTAL | EL NEED | EL PCP | % MINORITY | Am Indian |   | Asian |    | Hispanic |    | Black |     | White |     | Haw/Pac Isl |   | Multi |   |
|--|------------|--------------|---------------|---------|--------|------------|-----------|---|-------|----|----------|----|-------|-----|-------|-----|-------------|---|-------|---|
|  |            |              |               |         |        |            | M         | F | M     | F  | M        | F  | M     | F   | M     | F   | M           | F | M     | F |
| <b>*** Evaluation Status Totals</b>                    | 739        | 657          | 1396          |         |        | 7.6%       | 1         | 2 | 11    | 10 | 14       | 19 | 16    | 11  | 681   | 609 |             |   | 16    | 6 |
| 1 Not Evaluated - No IEP                               | 597        | 591          | 1188          |         |        | 6.8%       |           | 2 | 11    | 10 | 11       | 15 | 8     | 9   | 557   | 550 |             |   | 10    | 5 |
| 2 K-12 Evaluated - IEP not required - EC Evaluated     | 6          | 5            | 11            |         |        | 9.1%       |           |   |       |    |          |    |       |     | 6     | 4   |             |   |       | 1 |
| 4 Has IEP/IFSP/IIIP - receiving service                | 140        | 48           | 188           |         |        | 13.3%      | 1         |   |       | 3  | 3        | 10 | 1     | 120 | 43    |     |             |   | 6     | 1 |
| 6 Has IIIP and other public agency services            | 1          |              | 1             |         |        | 0.0%       |           |   |       |    |          |    |       |     | 1     |     |             |   |       |   |
| 7 IEP/IFSP/IIIP objectives met or terminated this year | 2          |              | 2             |         |        | 0.0%       |           |   |       |    |          |    |       |     | 2     |     |             |   |       |   |
| 8 Early Intervening Services                           | 9          | 19           | 28            |         |        | 10.7%      |           | 1 |       |    |          |    |       |     | 9     | 16  |             |   |       |   |
| <b>*** Instructional Setting Totals</b>                | 140        | 48           | 188           |         |        | 13.3%      | 1         |   |       | 3  | 3        | 10 | 1     | 120 | 43    |     |             |   | 6     | 1 |
| 01 Outside of Regular Classroom 00-20%                 | 105        | 35           | 140           |         |        | 12.8%      | 1         |   |       | 3  | 3        | 5  | 1     | 92  | 30    |     |             |   | 4     | 1 |
| 02 Resource Room 21-60%                                | 11         |              | 11            |         |        | 27.3%      |           |   |       |    |          | 2  |       | 8   |       |     |             |   |       | 1 |
| 03 Separate Classroom >=60%                            |            | 1            | 1             |         |        | 0.0%       |           |   |       |    |          |    |       |     | 1     |     |             |   |       |   |
| 31 Regular EC Program >= 10 Hrs                        | 1          |              | 1             |         |        | 0.0%       |           |   |       |    |          |    |       |     | 1     |     |             |   |       |   |
| 32 Regular EC Program >= 10 Hrs                        | 11         | 9            | 20            |         |        | 0.0%       |           |   |       |    |          |    |       | 11  | 9     |     |             |   |       |   |
| 33 Regular EC Program < 10 Hrs                         | 2          |              | 2             |         |        | 0.0%       |           |   |       |    |          |    |       | 2   |       |     |             |   |       |   |
| 34 Regular EC Program < 10 Hrs                         | 11         | 4            | 15            |         |        | 6.7%       |           |   |       |    |          | 1  |       | 10  | 4     |     |             |   |       |   |
| 41 Separate Class                                      | 6          | 2            | 8             |         |        | 37.5%      |           |   |       |    |          | 2  |       | 3   | 2     |     |             |   |       | 1 |
| <b>*** Primary Disability Totals</b>                   | 140        | 48           | 188           |         |        | 13.3%      | 1         |   |       | 3  | 3        | 10 | 1     | 120 | 43    |     |             |   | 6     | 1 |
| 01 Speech/Language Impaired                            | 25         | 7            | 32            |         |        | 15.6%      |           |   |       | 1  | 2        |    |       | 20  | 7     |     |             |   |       | 2 |
| 02 DCD - Mild/Moderate                                 | 6          |              | 6             |         |        | 0.0%       |           |   |       |    |          |    |       | 6   |       |     |             |   |       |   |
| 03 DCD - Severe/Profound                               | 1          |              | 1             |         |        | 0.0%       |           |   |       |    |          |    |       | 1   |       |     |             |   |       |   |
| 04 Physically Impaired                                 | 1          |              | 1             |         |        | 100.0%     |           |   |       |    |          | 1  |       |     |       |     |             |   |       |   |
| 05 Deaf/Hard of Hearing                                | 2          | 3            | 5             |         |        | 0.0%       |           |   |       |    |          |    |       | 2   | 3     |     |             |   |       |   |
| 07 Specific Learning Disability                        | 32         | 13           | 45            |         |        | 24.4%      |           |   |       | 1  | 2        | 3  | 1     | 25  | 9     |     |             |   | 3     | 1 |
| 08 Emotional Behavior Disorders                        | 18         | 1            | 19            |         |        | 15.8%      | 1         |   |       | 1  | 1        |    |       | 15  | 1     |     |             |   |       |   |
| 10 Other Health Disabilities                           | 15         | 8            | 23            |         |        | 4.3%       |           |   |       | 1  |          |    |       | 15  | 7     |     |             |   |       |   |
| 11 Autism Spectrum Disorders                           | 16         | 1            | 17            |         |        | 0.0%       |           |   |       |    |          |    |       | 16  | 1     |     |             |   |       |   |
| 12 Developmental Delay                                 | 29         | 15           | 44            |         |        | 9.1%       |           |   |       |    |          | 3  |       | 25  | 15    |     |             |   |       | 1 |
| 14 Traumatic Brain Injury/Disabled                     | 1          |              | 1             |         |        | 0.0%       |           |   |       |    |          |    |       | 1   |       |     |             |   |       |   |
| <b>*** Other Information</b>                           |            |              |               |         |        |            |           |   |       |    |          |    |       |     |       |     |             |   |       |   |
| 54 504 Accommodation Plan                              | 21         | 16           | 37            |         |        | 5.4%       |           |   |       |    |          |    | 1     | 19  | 16    |     |             |   |       | 1 |

Student records with local errors are excluded from this report as well as students with State Aid Categories 25-26-98

Marss07\_Edit\_Summary\_Special\_Education

- Retrieve by district level or school level.
- List of how many students were reported under the following categories:
  - Special Education Evaluation Status (SEES)
  - Instructional Setting
  - Primary Disability
- Includes all special education students, not just those enrolled over December 1.
- Use to verify counts of students for each SEES, Instructional Setting and Primary Disability.
- Each count is provided by gender, English learner (EL) status and race/ethnicity.
- Share with the special education director.

# MARSS 08 Local Error Report

| District 00 [redacted] School District |                | MARSS ERROR / WARNING REPORT |            |            |  | Page 3 of 146               |  |
|--|----------------|------------------------------|------------|------------|--|-----------------------------|--|
| School 002 C [redacted]                |                | Using EOY Data               |            |            |  | Edited 1/14/2019 7:46:19AM  |  |
|  |                | 2018-2019 SCHOOL YEAR        |            |            |  | Printed 2/7/2019 12:07:18PM |  |
| Student Name                           | Local Use Data | MARSS Number                 | Begin Date | End Date   | Data Item and Value In Question          | #                           | Error / Warning Message                              |
| <b>Grade 05</b>                        |                |                              |            |            |  |                             |  |
| --- School/Grade Warning ---           |                |                              |            |            |  |                             |  |
| R                                      | 13             | 00                           | 09/05/2018 | 06/07/2019 | Instructional Days=167                   | 228                         | *W* Unusually low number of Instructional Days       |
| S                                      | 12             | 00                           | 05/30/2019 | 06/07/2019 | Ethnic Code=1:Indicator=N                | 367                         | *W* Ethnic Code conflict                             |
| T                                      | 12             | 00                           | 10/23/2018 | 05/18/2019 | Homeless Indicator=N                     | 387                         | *W* Prior Record Indicates Homeless = Y              |
| B                                      | 15             | 00                           | 09/05/2018 | 01/04/2019 | *** Homeless Indicator=Y                 | 346                         | *** Other School 002 Grade 09                        |
| C                                      | 15             | 00                           | 09/05/2018 | 06/07/2019 | Ethnic Code=1:Indicator=N                | 367                         | *W* Ethnic Code conflict                             |
| S                                      | 20             | 00                           | 09/05/2018 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| S                                      | 20             | 00                           | 09/05/2018 | 09/29/2018 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| L                                      | 20             | 00                           | 10/02/2018 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| L                                      | 16             | 00                           | 09/05/2018 | 06/07/2019 | Ethnic Code=1:Indicator=N                | 367                         | *W* Ethnic Code conflict                             |
| L                                      | 20             | 06                           | 09/05/2018 | 06/07/2019 | <a href="#">Link to MDE ID System</a>    | 346                         | Student match based on matching rules, but ID is dif |
| <b>Grade 10</b>                        |                |                              |            |            |  |                             |  |
| S                                      | 120            | 00                           | 09/05/2018 | 01/29/2019 | Status End=14:Status End Age=15          | 204                         | *W* Student under age 15 indicated as dropout        |
| R                                      | 152            | 00                           | 09/05/2018 | 01/16/2019 | Status End=14:Status End Age=15          | 204                         | *W* Student under age 15 indicated as dropout        |
| J                                      | 20             | 00                           | 09/05/2018 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| F                                      | 20             | 00                           | 09/05/2018 | 01/08/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| F                                      | 20             | 00                           | 01/16/2019 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| Z                                      | 20             | 01                           | 02/28/2019 | 06/07/2019 | Ethnic Code=1:Indicator=N                | 367                         | *W* Ethnic Code conflict                             |
| H                                      | 20             | 06                           | 09/12/2018 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| M                                      | 43             | 07                           | 05/01/2019 | 06/07/2019 | Homeless =Y:Economic Indicator=1         | 388                         | *W* Homeless but no Economic Indicator 2             |
| <b>Grade 11</b>                        |                |                              |            |            |  |                             |  |
| L                                      | 14             | 001                          | 09/05/2018 | 06/07/2019 | EL=Y but proficient scores found in 2018 | 374                         | EL = Y but exit criteria met                         |
| T                                      | 14             | 001                          | 12/05/2018 | 06/07/2019 | LLA=24:First Record                      | 70                          | Must be a prior record in same school for student    |
| K                                      | 42             | 001                          | 09/05/2018 | 06/07/2019 | PSEO HS Hours 0                          | 87                          | *W* PSEO HS HRS = zero, please verify                |
| F                                      | 20             | 027                          | 04/02/2019 | 06/07/2019 | LLA Code=23                              | 61                          | *W* Prior End Code not = 99 or 04                    |
| M                                      | 20             | 027                          | 02/07/2019 | 03/28/2019 | *** Status End Code=02                   | 346                         | *** Other School 111 Grade 11                        |
| M                                      | 11             | 028                          | 09/05/2018 | 06/07/2019 | PSEO HS Hours 0                          | 87                          | *W* PSEO HS HRS = zero, please verify                |
| <b>Grade 12</b>                        |                |                              |            |            |  |                             |  |
| --- School/Grade Warning ---           |                |                              |            |            |  |                             |  |
| --- School/Grade Warning ---           |                |                              |            |            |  |                             |  |
| E                                      | 65             | 001                          | 09/05/2018 | 05/30/2019 | Instructional Hours=1014                 | 358                         | *W* Instructional Hours Too Few                      |
|  |                |                              |            |            | Instructional Days=161                   | 228                         | *W* Unusually low number of Instructional Days       |
|  |                |                              |            |            | PSEO HS Hours 0                          | 87                          | *W* PSEO HS HRS = zero, please verify                |
| Total Errors For This School           |                | : 10                         |            |            |  |                             |  |
| Total Warnings For This School         |                | : 15                         |            |            |  |                             |  |

Mars08\_Error\_Report

- List of all school and student records with errors and warnings detected.
- Review every time a new edit is run.
- Student enrollment records with local errors will be excluded from other reports as well as assessment files.
- Local errors are excluded from all statewide reports.
- Use to identify all of the error and warning messages.
- Refer to MARSS 21 for a list of all local and statewide error messages which include a longer description of each message and a list of potential data items to verify.



# MARSS 11 List of Graduate Students

Serving District [REDACTED] SCHOOL DISTRICT  
 School 703 [REDACTED] 2016-2017 SCHOOL YEAR

MARSS GRADUATE STUDENT REPORT  
 USING EOY DATA

Page 42 of 42  
 Edited 4/28/2017 9:37:55AM  
 Printed 4/28/2017 11:10:17AM

Information contained in this report must be treated as private data on students.

| Student name | Local Use  | State Reporting Number | Birth Date | Status End | Grade | Begin Date | End Date   | SAC | Resident District |
|--------------|------------|------------------------|------------|------------|-------|------------|------------|-----|-------------------|
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/21/2016 | 08/02/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/15/2016 | 08/03/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/14/2016 | 07/26/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/14/2016 | 08/02/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/15/2016 | 08/03/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/14/2016 | 07/28/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/21/2016 | 06/28/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/21/2016 | 08/02/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/15/2016 | 08/03/2016 | 03  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/14/2016 | 08/02/2016 | 00  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 12/14/2016 | 06/08/2017 | 03  | [REDACTED]        |
| [REDACTED]   | [REDACTED] | [REDACTED]             | [REDACTED] | 08         | 12    | 06/14/2016 | 08/02/2016 | 00  | [REDACTED]        |

School Count Total 12  
 District Count Total 1444

Version 1  
 Records with local student errors are excluded from this report.  
 Marss11\_List\_Of\_Graduate\_Students

- Graduates are reported with Status End code 08.
- Student can only be coded 08 once.
- School where student enrolled when graduation requirements were met reports Status End 08, which may not be the same school that issues the diploma.
- Verify those students that did not graduate and change to Status End 40 if enrolled on the last day of school.
- MARSS Reports
  - MARSS 11 Graduate Students (Local Report)
  - MARSS 39 Returning Graduates (Statewide Report)

# District Certification

- Districts/charter schools must certify two system cycles concurrently in order to become Ed-Fi only
- Example:
  - You certify fall FY 2025 and end of year FY 2025 or
  - You certify End of year FY 2024 and Fall FY 2025
- You do not need to send a Certification Agreement for each submission cycle

Once you are certified for the two cycles **send MDE** the signed Certification of Agreement. **MDE School Finance** will change your district to Ed-Fi only reporting for the specific School Year and cycle that has been listed on the Certification of Agreement.

Once you change to Ed-Fi only you will no longer be able to run the A and B files through the MARSS WES.

MDE cannot certify your data. We don't have the student information to compare files. The district/charter school are responsible to make sure all student data is correct.



# Superintendent Certification Agreement

- Acknowledge:
- District/charter school - and school-level data review
- Funding will come from Ed-Fi data
- District/charter school personnel are trained in and prepared for Ed-Fi submissions
- District/charter schools personnel are responsible for editing data
- Minnesota Automated Reporting Student System (MARSS) A/B file submission ends
- District/charter schools will be able to complete the prior A/B cycle

# Certification Agreement



## Ed-Fi Certification Agreement

This form must be filled-out and signed by the district Superintendent or the charter school leader. Initial next to each statement. Please email the signed document to [MARSS@state.mn.us](mailto:MARSS@state.mn.us).

|                           |   |
|---------------------------|---|
|                           | My staff and I have thoroughly reviewed our Ed-Fi data. We have compared it to our Minnesota Automated Reporting Student System (MARSS) A/B data and find the two data sources consistent, accurate, and complete. Any existing discrepancies can be explained and do not cause student counts used for funding to be in error.   |
|                           | I understand and agree that the sole source of my district's/charter school's student counts previously submitted via MARSS A/B files and used for funding purposes will be Ed-Fi effective for the school year and cycle indicated below.  |
|                           | My district/charter school and vendor are able to complete our final year of dual reporting by providing updated MARSS A/B files through the fall of the year in which we are discontinuing dual reporting. Any necessary corrections and/or additions to the MARSS A/B file will be made in the Student Information System (SIS) by the district/charter school.   |
|                           | Staff are trained in using the district's/charter school's SIS software and are able to sync Ed-Fi data to Minnesota Department of Education (MDE).   |
|                           | I understand and agree that, once transitioned to Ed-Fi reporting only, my district/charter school staff are responsible for editing the Ed-Fi data frequently using the MARSS Web Edit System (WES) edit. Ed-Fi data will be edited to meet the posted MARSS deadlines. Only Ed-Fi data that has been edited using the MARSS WES edit will be considered as submitted for purposes of the statewide MARSS edits and for funding purposes. Ed-Fi data that are synced to MDE but not edited using the MARSS WES edit will not be used for funding purposes. |
|                           | I understand that I will not be able to submit MARSS A/B files effective with the school year and cycle indicated below when my district/charter school transitions to Ed-Fi reporting only.  |
|                           | Yes, I have verified my certified Fall School year _____ data.  |
|                           | Yes, I have verified my certified End-of-Year School year _____ data.   |
|                           | Yes, I certify that my district will submit MARSS data only via Ed-Fi effective with the ____ - ____ School Year, for the _____ (Fall or End-of-year) cycle.  |
| Name _____ Date _____     |   |
| District _____ Role _____ |   |
| Signature _____           |   |

# Questions

## Email Addresses

Marss

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Marilynn Loehr

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Thank you!

[marss@state.mn.us](mailto:marss@state.mn.us)